

COOPERATION AGREEMENT BETWEEN MMMPO & COMMUNITY GARDEN PARTIES
AND RECIPIENTS

This Agreement (the “Agreement”) is entered into by and between the Morgantown Monongalia Metropolitan Planning Organization, the federally-designated transportation planning agency for the City of Morgantown and Monongalia County (“MPO”), as defined by the U.S. Census Bureau, and the Parties and Recipients of the Community Garden Grant.

1. Purpose: For recipients of the Community Garden Grant to run their community gardens as presented in their applications, and to explain the reimbursement process.

2. Compliance: The parties, and all Recipients, shall prepare, maintain, and retain all records necessary to demonstrate compliance with the terms of any grant award or other applicable provision of contract or law. Awardees will be required to meet reporting requirements and to present a progress report on their activities and the status of the garden to the community garden selection board, MMPO representatives and representatives of the City of Morgantown, the Monongalia County Commission, or the appropriate municipality depending on the location of the garden. The recipients must provide two presentations of updates within the first two years of the grant. They must coordinate and run their community gardens as presented and explained in their individual applications.

3. Reimbursement: The parties, and all Recipients, shall buy supplies as listed in their application, and present the receipts to the MMMPO. The MMMPO will then reimburse the parties and recipients up to their allocated amount of funds. The MMMPO will not reimburse parties and recipients over the amount awarded by the selection committee.

Executed this ___ day of _____, 2025:

Morgantown Monongalia Metropolitan Planning Organization

By: J. William B. Austin, AICP

Its: Executive Director

Applicant Organization and Name

This ___ day of _____, 2025.