



82 Hart Field Road Suite 105  
Morgantown, WV 26508  
(304) 291-9571  
[www.plantgether.org](http://www.plantgether.org)

### Agenda

MPO Policy Board Meeting  
City of Morgantown  
City Council Chambers  
August 15, 2013  
7:00 PM

1. Call To Order
2. Public Information
3. Approval of Minutes
4. Finance Report
5. Citizens Advisory Committee Report
6. Executive Directors Report
7. Transportation Improvement Program Amendments-WV DOH
8. LRTP Tier One Project Prioritization and LRTP Project 38 Project Prioritization
9. Other Business
10. Meeting Adjournment



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Memorandum

Date: August 7, 2013  
To: Policy Board Members  
From: Bill Austin, AICP *BA*  
Subject: August 15, 2013 CAC Agenda

Please find below a short description of the action items to be considered at the August 15, Policy Board Meeting to be held at the City of Morgantown Council Chambers at 7 PM.

**-Finance Report-**Please find enclosed in the Agenda Packet summaries of expenditures for the months of June and July. There is also a summary of expenditures for FY 2012-2013 which documents that the MPO spent approximately \$350,000 for the Fiscal Year. The largest single expenditure for the Fiscal Year was \$163,000 for the completion of the MPO's Long Range Transportation Plan.

**-Transportation Improvement Program Amendments-** Please find following descriptions of TIP Amendments requested by the WVDOH for the Policy Boards consideration. The proposed Amendments are as follows:

Add to FY 2014

AMENDMENT-WESTOVER PARK LOOP-ENGINEER 1.5 MILE AGGREGATE TRAIL  
WITHIN WESTOVER PARK PROJECT NUMBER NRT2012651D TOTAL PROJECT COST  
\$4,400 FEDERAL FUNDS \$3,520

AMENDMENT-WESTOVER PARK LOOP-CONSTRUCT 1.5 MILE AGGREGATE TRAIL  
WITHIN WESTOVER PARK PROJECT NUMBER NRT2012702D TOTAL PROJECT COST  
\$24,400 FEDERAL FUNDS \$19,520

The Transportation Technical Advisory Committee and the Citizens Advisory Committee both recommended approval of these TIP amendments to the MPO Policy Board.

**-Long Range Transportation Plan Project Prioritization-**TTAC and Citizens Advisory Committee Members were recently asked to prioritize the Tier One Projects and the projects identified in Project 38 of the recently adopted LRTP. The Tier One Projects are primarily larger projects for which the MPO will seek funding for through WVDOH in Charleston. Project 38 the Intersection and Safety

Improvement Project included in the Tier One Projects is a list of intersections and safety projects which may be eligible for funding through the local WVDOH District Office.

The tables at the end of this agenda summarize the results of the scoring performed by the members of these committees. The factors considered by the committee members included the feasibility of constructing the project, the mobility provided by the project and their opinion of how important the project was to improving the areas transportation network. A copy of the prioritization tool used to evaluate the Tier One Projects is attached to the Agenda for your information. This document includes in depth information on each project. Policy Board members are not being asked to utilize this tool for purposes of prioritization but it may be useful to perform this exercise as you consider the agenda item. A copy of the Project 38 Prioritization Tool is not included in the Agenda due to its size.

**Tier One Project Rankings**

Upon reviewing the rankings both committees recommended that several of the Tier 1 Projects be categorized as “Ongoing Projects Supported by the MPO.” This categorization means that the MPO supports continuing ongoing activities by the Division of Highways to address these Projects as recommended in the Long Range Transportation Plan. For example, several of the Project 38 Projects such as the improvements to the intersection of Van Voorhis and WV 705 are currently funded for planning and or construction by the DOH. The TTAC and the CAC also agreed that both the Safe Routes to School Project and ADA Connectivity Project shown in the Tier One Projects both also meet this criteria. The Committee’s also noted that the MPO’s Complete Street’s Policy recognizes the needs identified in these Projects and that the MPO should continue to emphasize the Policy to address the issues the needs these projects are meant to address as identified by the LRTP.

Having made the determination that the Intersection and Safety Improvements Project, the ADA Connectivity Project, and the Safe Routes to School Project could be moved to the Supported Ongoing Projects Category both the CAC and TTAC recommended that the remaining Projects be prioritized strictly according the rankings as determined through the ranking process. The Table below shows the project rankings recommended by the TTAC and the CAC:

**Recommended Tier One Project Rankings**

<b>Priority</b>	<b>Project Name</b>	<b>Project Cost</b>
1	Van Voorhis Road Improvement	\$10 million
2	Beechurst Avenue Spot Improvements	\$ 7 million
3	Greenbag Road Improvements	\$15 million
4	West Run Road Improvements-Western Section	\$12 million
5	Grant Avenue Bicycle Pedestrian Corridor	\$0.9 million
6	White Park/Caperton Trail Connection	\$50,000
7	New Bridge over Monongahela River and Connecting Road	\$45 million
8	North Side Connector Bus Rapid Transit	\$1 million
9	West Run Improvements-Eastern Section	\$3 million
10	Downtown Morgantown Signalization and Street Changes	\$2 million
11	Regional Bikeway Plan Implementation Program	\$5 million

**Ongoing Projects Supported by the MPO**

ADA Connectivity Initiative	\$2 million
Intersection Capacity and Safety Improvement Program	\$31 million
School Route Improvements K-8	\$2 million

## **Intersection Capacity and Safety Improvement Program Rankings**

The projects included in the Intersection and Safety Improvement Program are relatively small projects that can increase the capacity of the area's street network as well as improve the livability of the community. Work is ongoing on several of these projects and those projects that are not actively under consideration are recognized as needed by the Department of Transportation. The Priority List for these projects developed by the MPO will be used to inform the DOH of the MPO's priorities as they move forward with safety and operational funding. MPO Staff will also use this list as guidance for performing small planning level studies to identify the improvements needed for intersections and corridors that are not being addressed by current DOH efforts. This work will inform DOH on if there are potential solutions for the identified problem areas. The Citizens Advisory Committee and the Transportation Technical Advisory Committee respectfully recommend that the MPO Policy Board prioritize the Intersection Safety and Improvement Program projects as shown on the table on the following page. MPO Staff will be happy to provide Policy Board Members with more information on these projects upon request. This information is not included in the Agenda packet due to the large size of the prioritization report.

Long Range Transportation Plan Project 38 Projects

Rank	Intersection Name	Reviewer	Priority Score										Total
			1	2	3	4	5	6	7	8	9	10	
1	Van Voorhis Rd & WV 705		8	30	18	10	30	30	20	27	26	28	227
2	Patterson Dr & Monongahela Blvd		10	26	21	20	24	24	18	12	24	27	206
3	University Ave & Collins Ferry Rd		8	28	15	25	28	28	13	15	6	26	192
4	Greenbag Rd & Earl L Core Rd		6	19	3	10	27	27	22	21	24	28	187
5-6	Monongahela Blvd & Evansdale Dr		12	18	12	20	29	29	17	14	7	23	181
7	Christy St & Van Voorhis Rd		14	26	15	20	18	18	18	10	26	16	181
8	Greenbag Rd & Dorsey Ave		7	21	8	20	21	21	21	23	15	19	176
9	University Ave & Beechurst St		9	26	15	15	18	18	20	15	18	18	172
10	University Ave & Pleasant St		8	26	15	10	24	24	20	11	12	18	168
11-12	Campus Dr & Beechurst St		9	28	15	20	6	6	14	28	25	16	167
11-12	West Run Rd & Stewartstown Rd		8	3	10	25	15	15	23	26	13	26	164
13	Patterson Dr & Laurel St		14	23	11	20	16	16	13	10	23	18	164
14-15	Spruce St & Walnut St		7	29	12	20	19	19	15	7	8	18	154
14-15	Spruce St & Pleasant St		7	28	12	20	17	17	17	7	6	18	149
16-17	Willey St & Prospect St		10	28	12	10	21	21	17	7	5	18	149
16-17	Stewarts St & University Ave		7	26	15	20	7	7	14	19	8	19	142
18-19	University Ave & Walnut St		7	26	15	15	9	9	20	11	12	18	142
18-19	Stewartstown Rd & WV 705		9	15	16	20	13	13	18	9	9	26	139
18-19	University Ave & Foundry St		8	26	13	15	16	16	17	7	4	17	139
20	Stewartstown Rd & Point Marion Rd		9	8	9	5	9	9	21	23	10	28	131
21-22	West Run Rd & Point Marion Rd		14	3	4	5	12	12	20	24	8	26	128
21-22	Patterson Dr & Baldwin St		14	23	11	20	6	6	13	9	8	18	128
22	High St & Walnut St		8	28	12	20	5	5	15	7	7	18	125
23	West Run Rd & Van Voorhis Rd		9	15	4	15	5	5	20	17	7	27	124
24	High St & Willey St		7	28	12	15	6	6	18	7	5	18	122
25-26	University Ave & Prospect St		8	26	10	20	4	4	9	11	11	18	121
27	High St & Fayette St		7	28	12	20	5	5	15	7	4	18	121
28	Stewarts St & Protzman St		8	23	9	10	4	4	15	16	6	20	115
29	Grafton Rd & Smithtown Rd		12	3	6	5	6	6	22	15	4	24	103
30	Cheat Rd & N Pierpont Rd		10	3	9	15	3	3	24	12	4	18	101
31	Hartman Run Rd & Hart Field Rd (North)		5	17	6	5	3	3	20	9	6	22	96
32	Fort Martin Rd & WV 100		6	3	15	5	3	3	14	14	6	25	94
33	Cheat Rd & Tyrone Avery Rd		8	3	10	5	3	3	17	15	6	18	88
34	Tyrone Rd & Tyrone Avery Rd		6	3	10	10	3	3	15	17	6	12	85
35	Greenbag Rd & Diamond Ave		6	16	3	5	3	3	20	9	4	14	83
	Hartman Run Rd & Hart Field Rd (South)		5	3	6	10	3	3	20	9	6	17	82

Long Range Transportation Plan Tier One Project Prioritization Table													
Rank	Project Name	1	2	3	4	5	6	7	8	9	10	11	Total
	<b>Reviewer</b>												
1	Van Voorhis Road Improvements	27	26	25	17	12	21	28	28	20	28	29	261
2	Beechurst Avenue Improvements	28	15	25	24	25	12	17	17	22	18	30	233
3	Greenbag Road Improvements	20	19	22	7	15	15	28.5	28.5	15	25	26	221
4	Intersection Capacity and Safety Improvement Program	19	10	29	25	12		30	30	16	24	20	215
5	West Run Improvements – Western Section	23	17	13	29	20	30	20	20	21	6	7	206
6	Downtown Morgantown Signalization and Street Changes	28	24	27	21	14		22	22	24	14	7	203
7	ADA Connectivity Initiative	15	29	29	28	8		13	13	26	29	11	201
8	Grant Avenue Bicycle / Pedestrian Connector	18	23	23	20	5	27	5	5	24	18	30	198
9	White Park / Caperton Trail Connection	13	19	22	25	3	15	19	19	20	19	12	186
10	New Bridge over Monongahela River and Roadway Connection to I-79	22	4	8	28	12	18	24	24	18	9	18	185
11	North-side Connector Bus Rapid Transit	23	28	25	8	7	15	7.5	7.5	18	24	19	182
12	West Run Improvements – Eastern Section	22	20	8	27	11	15	10	10	24	9	8	164
13	School Route Improvements (K-8)	19	30	30	9	3		11	11	20	15	11	159
14	Regional Bikeway Plan Implementation Program	16	28	28	9	8		12	12	18	18	9	158

**Monthly Cost Allocation Worksheet**  
**Morgantown / Monongalia County Metropolitan Planning Organization**

FHW/FTA		Category	Expenditures												Total Expenditures	Remaining Budget	
Element	Description	FY 2011/2012 Budget	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13			
<b>1000</b>	<b>Administration / Coordination</b>	\$ 158,552.00	9,340.66	10,489.53	7,689.05	11,417.88	9,107.87	14,817.56	13,484.55	11,193.43	12,398.61	22,315.06	13,301.13	13,187.84	\$ 148,743.17	\$ 9,808.83	
1100	Salaries	\$ 120,152.00	7221.18	8476.18	6067.42	8560.72	7868.03	8174.46	10786.80	8985.34	7189.25	18738.41	9739.68	10600.84	\$ 112,408.31	\$ 7,743.69	
1110	Contracted Services	\$ 15,000.00		893.40	407.65	377.50	1049.35	3701.88	994.40	928.00	2681.90	2084.82	731.24	452.42	\$ 14,302.56	\$ 697.44	
1200	Office Rent	\$ 8,400.00	1490.00	720.00	720.00	780.00		1465.00	720.00	720.00	720.00	720.00	720.00	720.00	\$ 9,495.00	\$ (1,095.00)	
1210	Utilities	\$ 5,000.00	261.48	261.77	493.98	269.83	190.49	331.38	445.39	527.98	239.09	289.28	238.00	412.05	\$ 3,960.72	\$ 1,039.28	
	Phone	\$ 4,500.00	225.53	225.87	458.03	233.88	154.54	331.38	409.44	492.03	203.14	253.33	202.05	340.22	\$ 3,529.44	\$ 970.56	
	Web Hosting	\$ 500.00	35.95	35.90	35.95	35.95	35.95	35.95	35.95	35.95	35.95	35.95	35.95	71.83	\$ 431.28	\$ 68.72	
1250	Office Management	\$ 1,000.00	0.00	0.00	0.00	148.26	0.00	0.00	196.52	0.00	0.00	118.82	0.00	306.09	\$ 769.69	\$ 230.31	
	Copier	\$ 500.00	0.00						196.52					306.09	\$ 502.61	\$ (2.61)	
	Supplies/Postage	\$ 500.00	0.00			148.26						118.82		306.09	\$ 267.08	\$ 232.92	
1300	Public Notices/Fees	\$ 1,000.00		77.48				658.64		32.11	487.57		444.47	333.44	\$ 2,033.71	\$ (1,033.71)	
1400	Travel / Training	\$ 8,000.00	368.00	60.70		1,281.57		486.20	341.44		1,080.80	363.73	1,427.74	363.00	\$ 5,773.18	\$ 2,226.82	
<b>2000</b>	<b>Analysis / Data Development</b>	\$ 22,500.00	470.00	1,200.00	1,991.48	0.00	1,200.00	1,400.00	1,400.00	500.00	0.00	2,400.00	0.00	8,978.32	\$ 19,539.80	\$ 2,960.20	
2100	Equipment/Software/Analysis	\$ 8,000.00	0.00	1,200.00	1,991.48		1,200.00	800.00	0.00			1,400.00	0.00	1,154.32	\$ 7,745.80	\$ 254.20	
2150	Subarea Plans	\$ 5,000.00	470.00					600.00	1,400.00	500.00		1,000.00	0.00	1,600.00	\$ 5,570.00	\$ (570.00)	
2200	Consulting Services	\$ 9,500.00												6,224.00	\$ 6,224.00	\$ 3,276.00	
<b>3000</b>	<b>Transportation Plan Update*</b>	\$ 163,000.00		11,993.75		17,382.15		20,000.00	20,000.00	20,000.00	15,000.00	20,000.00	10,907.06	27,717.04	\$ 163,000.00	\$ -	
<b>4000</b>	<b>Transit</b>	\$ 15,000.00	240.00	862.50	562.50	1,800.00	862.50	300.00	1,002.50	150.00	0.00	0.00	840.00	1,323.05	\$ 7,943.05	\$ 7,056.95	
44.21.00	Program Support & Administration	\$ 5,000.00	240.00	862.50	562.50	1,800.00	862.50	300.00	0.00	150.00				0.00	\$ 4,777.50	\$ 222.50	
44.23.02	Regional Trans. Plan - Project	\$ 10,000.00							1,002.50				840.00	1,323.05	\$ 3,165.55	\$ 6,834.45	
44.24.00	Short Range Transit Planning	\$ -													\$ -	\$ -	
<b>5000</b>	<b>TIP</b>	\$ 6,400.00	420.00	337.50	300.00	938.82		420.00	420.00	125.00	840.00	420.00	1,450.00	600.00	\$ 6,271.32	\$ 128.68	
<b>6000</b>	<b>Unified Planning Work Program</b>	\$ 5,000.00	0.00	0.00	0.00			520.00	1,040.00	1,450.00	520.00	1,040.00	337.50		\$ 4,907.50	\$ 92.50	
<b>Total</b>			<b>\$ 370,452.00</b>	<b>\$ 10,470.66</b>	<b>\$ 24,883.28</b>	<b>\$ 10,543.03</b>	<b>\$ 31,538.85</b>	<b>\$ 11,170.37</b>	<b>\$ 37,457.56</b>	<b>\$ 37,347.05</b>	<b>\$ 33,418.43</b>	<b>\$ 28,758.61</b>	<b>\$ 46,175.06</b>	<b>\$ 26,835.69</b>	<b>\$ 51,806.25</b>	<b>\$ 350,404.84</b>	<b>\$ 20,047.16</b>

NOTE: Staff time dedicated to Line Items 2000, 2150, 4000, 5000, and 6000 not included in Salary Total

Total Eligible at 90 %	\$ 51,806.25
90% Reimbursement Amt.	\$ 46,625.63
Previously reimbursed	\$ 20,506.28
Final June Reimbursement	\$ 26,119.35

**Monthly Cost Allocation Worksheet**  
**Morgantown / Monongalia County Transportation Planning Organization**

FHW/FTA		Category	Expenditures												Total Expenditures	Remaining Budget
Element	Description	FY 2013/2014 Budget	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-14	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14		
	<b>1000 Administration / Coordination</b>	\$ 175,002.00	10,769.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 10,769.69	\$ 164,232.31
	1100 Salaries	\$ 135,302.00	9745.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 9,745.59	\$ 125,556.41
	1110 Contracted Services	\$ 12,000.00	105.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 105.68	\$ 11,894.32
	1200 Office Rent	\$ 9,450.00	790.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 790.00	\$ 8,660.00
	1210 Utilities	\$ 5,000.00	128.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 128.42	\$ 4,871.58
	Phone	\$ 4,500.00	128.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 128.42	\$ 4,371.58
	Web Hosting	\$ 500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 500.00
	1250 Office Management	\$ 1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 1,250.00
	Copier	\$ 750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 750.00
	Supplies/Postage	\$ 500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 500.00
	1300 Public Notices/Fees	\$ 3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 3,000.00
	1400 Travel / Training	\$ 9,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 9,000.00
	<b>2000 Analysis / Data Development</b>	\$ 39,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 39,000.00
	2100 Equipment/Software/Analysis	\$ 15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 15,000.00
	2150 Subarea Plans	\$ 12,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 12,000.00
	2200 Consulting Services	\$ 12,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 12,000.00
	<b>3000 Transportation Plan Update*</b>	\$ -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -
	<b>4000 Transit</b>	\$ 13,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 13,000.00
	44.21.00 Program Support & Administration	\$ 8,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 8,000.00
	44.23.02 Regional Trans. Plan - Project	\$ 5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 5,000.00
	44.24.00 Short Range Transit Planning	\$ -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -
	<b>5000 TIP</b>	\$ 8,000.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 200.00	\$ 7,800.00
	<b>6000 Unified Planning Work Program</b>	\$ 5,000.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 150.00	\$ 4,850.00
	<b>Total</b>	<b>\$ 240,002.00</b>	<b>\$ 11,119.69</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,119.69</b>	<b>\$ 228,882.31</b>

NOTE:Staff time dedicated to Line Items 2000, 2150, 4000, 5000, and 6000 not included in Salary Total

Monthly Eligible at 90 %      \$ 11,119.69



Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>Centra-Checking (voucher checks)</b>									<b>4,289.06</b>
Deposit	07/12/2013			Deposit			MPO (County)	12,000.00	16,289.06
Deposit	07/15/2013		City of Morgantown	Deposit			Local Match for FHWA/DOH Fund	18,000.00	34,289.06
Check	07/15/2013	5213	ICMA. Retirement Corp				Retirement Account	-1,432.26	32,856.80
Check	07/15/2013	941	IRS	Electronic Transfer			Payroll Liabilities	-1,133.28	31,723.52
Check	07/15/2013	5211	J. William B. Austin	Electronic Transfer			Salaries	-1,957.11	29,766.41
Check	07/15/2013	5212	Jing Zhang	Electronic Transfer			Salaries	-1,184.00	28,582.41
Check	07/18/2013	8395	Centra Bank - Mastercard	New Computer and phone (FY 2013)			Computer Hardware	-1,366.31	27,216.10
Check	07/18/2013	8396	Comcast				Internet	-256.85	26,959.25
Check	07/18/2013	8397	Fringe Benefits Management Company				Employee Health Insurance	-256.00	26,703.25
Check	07/18/2013	8398	Queen City Buisness	(FY 2013)			Printing and Reproduction	-306.09	26,397.16
Check	07/18/2013	8399	traffic Group	Annual Traffic Counts (FY 2013)			Consulting (Consulting Expense)	-6,224.00	20,173.16
Check	07/18/2013	8400	Work Force West Virginia	Last Unemployment DNW (FY 2013)			Payroll Liabilities	-1,805.00	18,368.16
Check	07/18/2013	8401	WV State Auditor	2012 Audit			Accounting (Accounting Fees)	-280.00	18,088.16
Deposit	07/26/2013			PI Reimburse and County Internet			WV DOT (State)	20,634.70	38,722.86
Check	07/26/2013	8402	Service Plus				Accounting (Accounting Fees)	-105.68	38,617.18
Check	07/30/2013	8403	Burgess and Niple	Final Payment for LRTP (FY 2013)			Consulting (Consulting Expense)	-19,040.09	19,577.09
Check	07/30/2013	8404	Fringe Benefits Management Company				Employee Health Insurance	-255.90	19,321.19
Check	07/30/2013	8405	Morgantown Municipal Airport	Includes Mtg. Room Rental			Rent (Rent)	-790.00	18,531.19
Check	07/30/2013	8406	Public Employees Insurance Agency				Employee Health Insurance	-1,803.94	16,727.25
Check	07/30/2013	8407	Retiree Health Benefit Trust Fund				Employee Health Insurance	-352.00	16,375.25
Check	07/30/2013	5214	J. William B. Austin	Elec. Trans. deduct for cell purch.			Salaries	-1,745.13	14,630.12
Check	07/30/2013	5215	Jing Zhang	Electronic Transfer			Salaries	-1,184.00	13,446.12
Check	07/30/2013	5216	ICMA. Retirement Corp				Retirement Account	-1,432.26	12,013.86
Check	07/30/2013	5217	WV Dept of Tax and Revenue				Payroll Liabilities	-406.00	11,607.86
Check	07/30/2013	941	IRS	Electronic Transfer			Payroll Liabilities	-1,133.27	10,474.59
Total Centra-Checking (voucher checks)									<u>10,474.59</u>
TOTAL									<u><b>10,474.59</b></u>

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>Centra-Checking (voucher checks)</b>									<b>5,497.19</b>
Deposit	06/10/2013			Deposit		√	PL Funds (Funds)	24,512.12	30,009.31
Check	06/14/2013	8383	Burgess and Niple			√	Consulting (Consulti	-10,000.00	20,009.31
Check	06/14/2013	8384	Comcast			√	Internet	-256.46	19,752.85
Check	06/14/2013	8385	Donna J. Kisner			√	Contract Labor (Con	-60.00	19,692.85
Check	06/14/2013	8386	Fringe Benefits Management Company	July		√	Employee Health Ins	-255.90	19,436.95
Check	06/14/2013	8387	Public Employees Insurance Agency	June		√	Employee Health Ins	-1,701.94	17,735.01
Check	06/14/2013	8388	Retiree Health Benefit Trust Fund	June		√	Employee Health Ins	-356.00	17,379.01
Check	06/14/2013	8389	Service Plus			√	Accounting (Account	-112.42	17,266.59
Check	06/14/2013	8390	WVNET			√	Web Hosting	-35.95	17,230.64
Check	06/14/2013	8391	WV Newspaper Publishing Co.			√	Public Notices	-157.17	17,073.47
Check	06/14/2013	5204	J. William B. Austin			√	Salaries	-1,908.53	15,164.94
Check	06/14/2013	5205	Jing Zhang			√	Salaries	-1,183.99	13,980.95
Check	06/14/2013	5206	ICMA. Retirement Corp			√	Retirement Account	-1,406.62	12,574.33
Check	06/14/2013	941	IRS			√	Payroll Liabilities	-1,109.85	11,464.48
Deposit	06/21/2013		Monongalia County Planning	Deposit		√	Internet	126.62	11,591.10
Check	06/28/2013	5207	J. William B. Austin	Electronic Transfer		√	Salaries	-1,908.53	9,682.57
Check	06/28/2013	5208	Jing Zhang	Electronic Transfer		√	Salaries	-1,184.00	8,498.57
Check	06/28/2013	5209	ICMA. Retirement Corp				Retirement Account	-1,406.52	7,092.05
Check	06/28/2013	5210	WV Dept of Tax and Revenue				Payroll Liabilities	-398.00	6,694.05
Check	06/28/2013	941	IRS	Electronic Transfer			Payroll Liabilities	-1,109.84	5,584.21
Check	06/28/2013	8392	Centra Bank - Mastercard	Inst. of Trans. Eng. Training Info.			Miscellaneous (Misc	-398.88	5,185.33
Check	06/28/2013	8393	Morgantown Municipal Airport				Rent (Rent)	-720.00	4,465.33
Check	06/28/2013	8394	WV Newspaper Publishing Co.				Public Notices	-176.27	4,289.06
Total Centra-Checking (voucher checks)									<u>4,289.06</u>
TOTAL									<u><u>4,289.06</u></u>



# 2040 LRTP Tier One Project Priority Evaluation

July, 2013

Prepared by Jing Zhang

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## Introduction

This report has been prepared to provide an evaluation tool for prioritizing the Tier One projects listed in the MMMPO 2040 Long Range Transportation Plan. It is meant to inform committee members with fact-based data, to facilitate decision making.

The prioritization of these projects will advise the WV Department of Transportation on project programming for the area. MPO staff will evaluate each project in the LRTP in the order established by this prioritization.

Each corridor improvement project is accompanied with a corridor priority evaluation information sheet, which provides detailed traffic and accident information for the subject corridor. Those projects include:

- #7 Van Voorhis Road Improvements
- #8 Beechurst Avenue Improvements
- #11 West Run Improvements – Western Section
- #13 West Run Improvements – Eastern Section
- #18 Greenbag Road Improvements

Numbers and scores shown in the evaluation matrix and information sheets are intended to serve only as advisory elements, providing background information for the decision making process. They should not dictate the final priority score and ranking of projects.

## L RTP Tier One Project Priority Evaluation Matrix

Tier <sup>(1)</sup>	Project Number	Project Name	Estimated Cost	Accident Rate <sup>(2)(3)(4)</sup> (Injury Crash Rate)	LOS <sup>(5)</sup>	<b>Record Your Score Here</b> From 1 (least/lowest) to 10 (most/highest)			
						Feasibility	Mobility	Preference	Priority Score
1	2	ADA Connectivity Initiative	\$2 million						
	6	New Bridge over Monongahela River and Roadway Connection to I-79 (map is provided on page 5)	\$45 million						
	7	Van Voorhis Road Improvements	\$10 million	270 (96)	D				
	8	Beechurst Avenue Improvements	\$7 million	1127 (315)	F				
	11	West Run Improvements – Western Section	\$12 million	382 (95)	C				
	13	West Run Improvements – Eastern Section	\$3 million	171 (26)	C				
	18	Greenbag Road Improvements	\$15 million	136 (62)	C				
	26	North-side Connector Bus Rapid Transit (map is provided on page 6)	\$1 million						
	27	Grant Avenue Bicycle / Pedestrian Connector (map is provided on page 7)	\$0.9 million						
	28	White Park / Caperton Trail Connection (map is provided on page 8)	\$50,000						
	38	Intersection Capacity and Safety Improvement Program (more information coming)	\$31 million						
	40	Regional Bikeway Plan Implementation Program	\$5 million						
	43	School Route Improvements (K-8)	\$2 million						
45	Downtown Morgantown Signalization and Street Changes	\$2 million							

<sup>(1)</sup>Listed projects are tier 1 projects in the MMMPO Long Range Transportation Plan (2013-2040). They are recommended for funding with forecasted available state and federal funds.

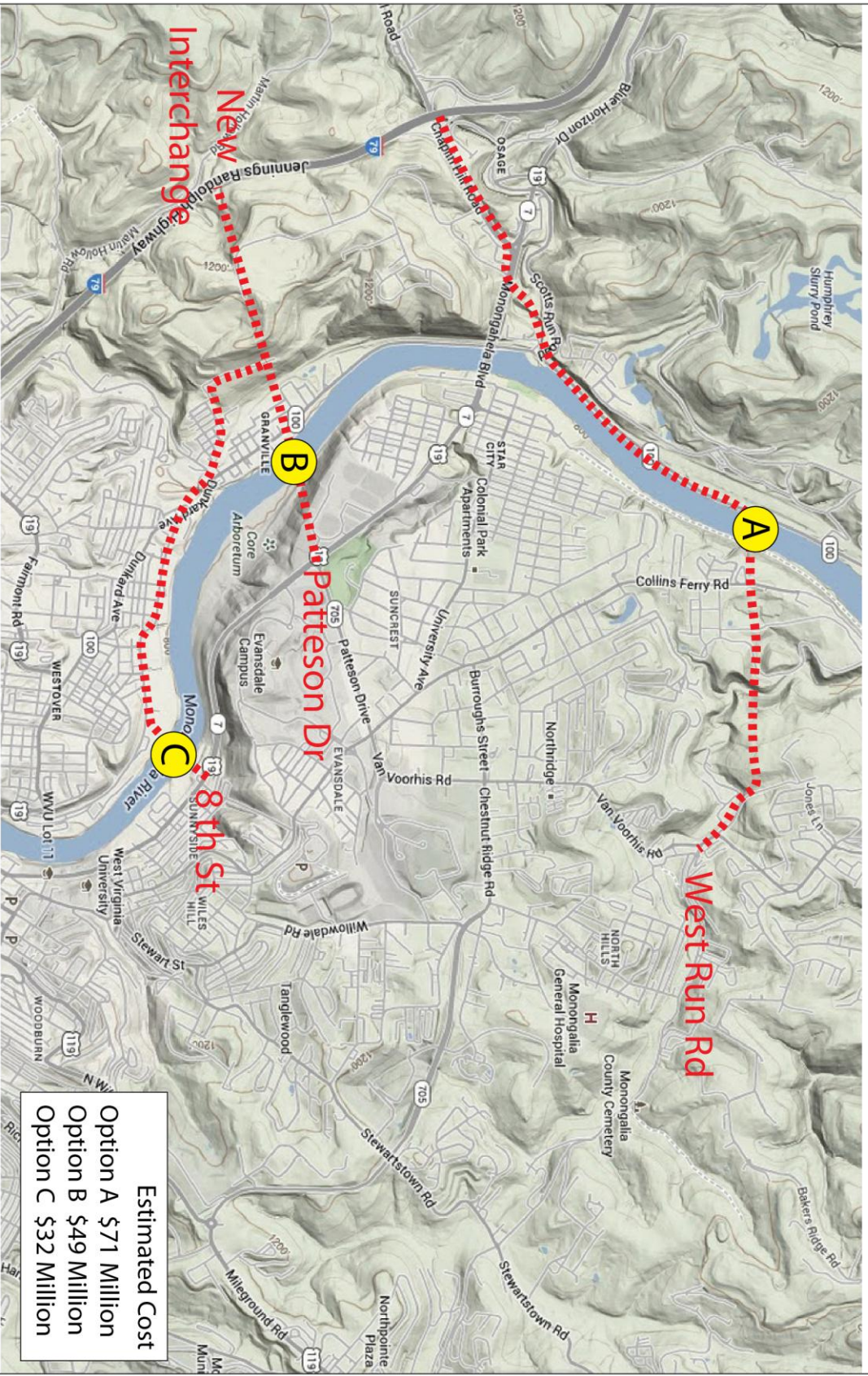
<sup>(2)</sup> Accident data is geocoded from WV DOH Crash Data Base (09-11).

<sup>(3)</sup>Accident data does not include accidents for the intersection at either end of the corridor.

<sup>(4)</sup>The AADT data used in the calculation of accident rate is based on traffic count in April, 10, 2013, when the WV 705 segment between Stewartstown Rd and Mileground is under construction.

<sup>(5)</sup>Level of Service (LOS) is based on the existing transportation system report from the LRTP (2013-2040)

# L RTP Project 6: New Bridge over Monongahela River and Roadway Connection to I-79



Option	Estimated Cost
Option A	\$71 Million
Option B	\$49 Million
Option C	\$32 Million

**A** = Potential Bridge Location and Option Number      **-----** Connection to I-79

# L RTP Project 26: North-side Connector Bus Rapid Transit

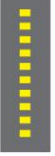
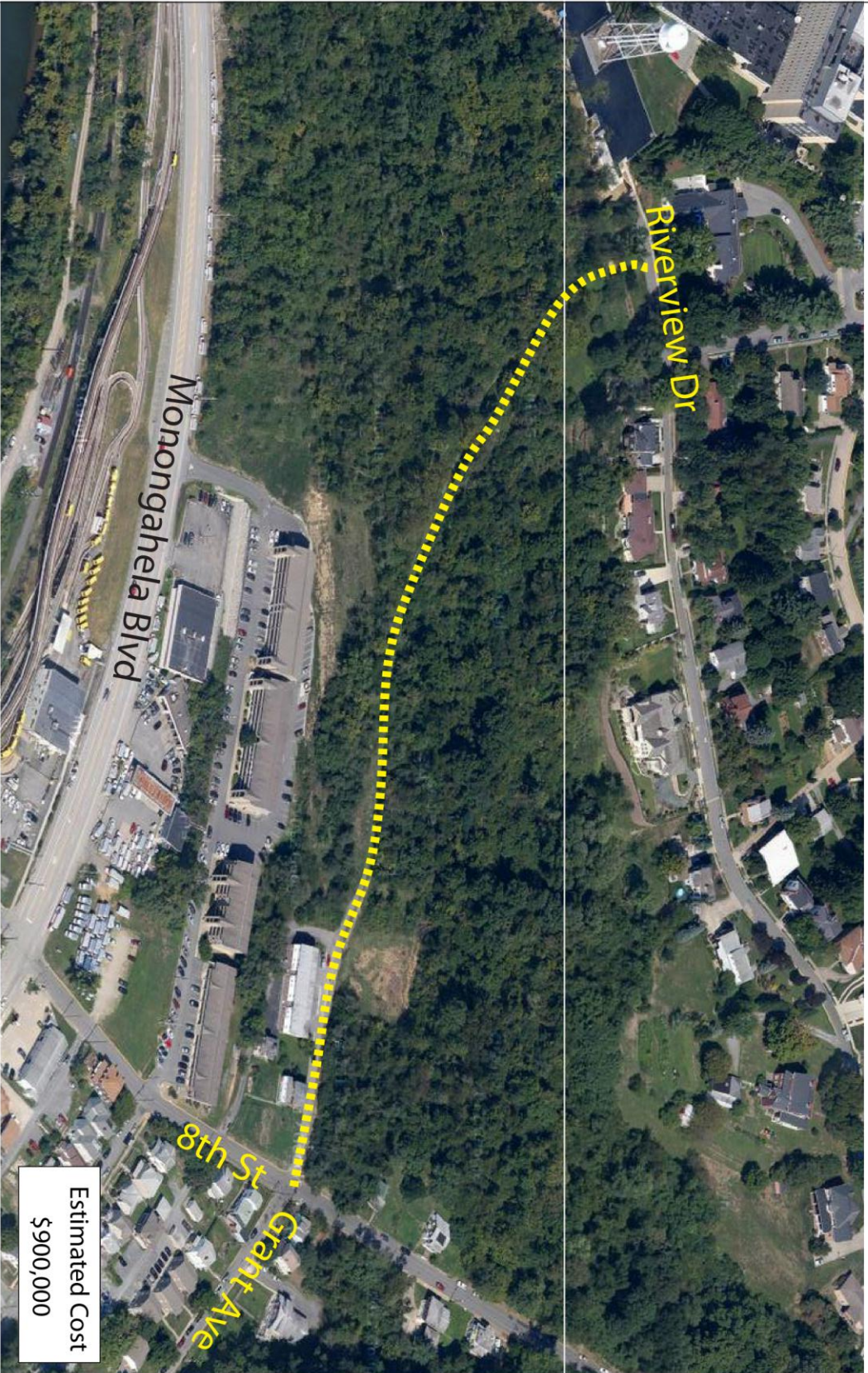


..... Potential Bus Rapid Transit Route

Estimated Cost  
\$1 Million



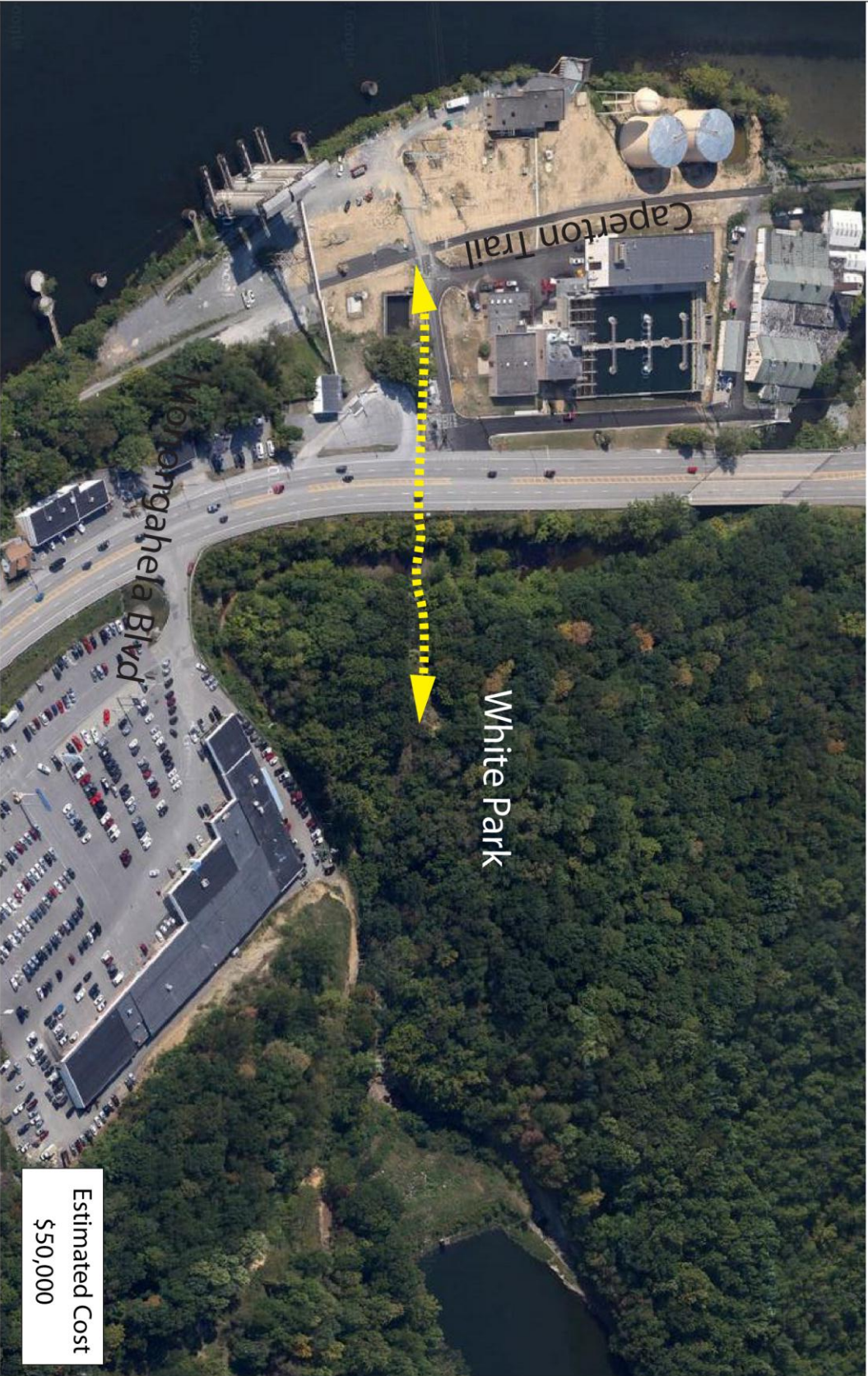
L RTP Project 27: Grant Avenue Bicycle / Pedestrian Connector



Potential Bicycle / Pedestrian Connector Route

Estimated Cost  
\$900,000

L RTP Project 27: Grant Avenue Bicycle / Pedestrian Connector



Estimated Cost  
\$50,000



Potential Trail Connection Route

## Corridor Priority Evaluation Information Sheet

Project Name: Van Voorhis Road Improvement

L RTP	Tier	Project #	Cost Estimate	LRTP Project Evaluation (maximum score = 5)			
	1	7	\$10 million	Goals	Mobility	Feasibility	Preference
				3	4	2	4

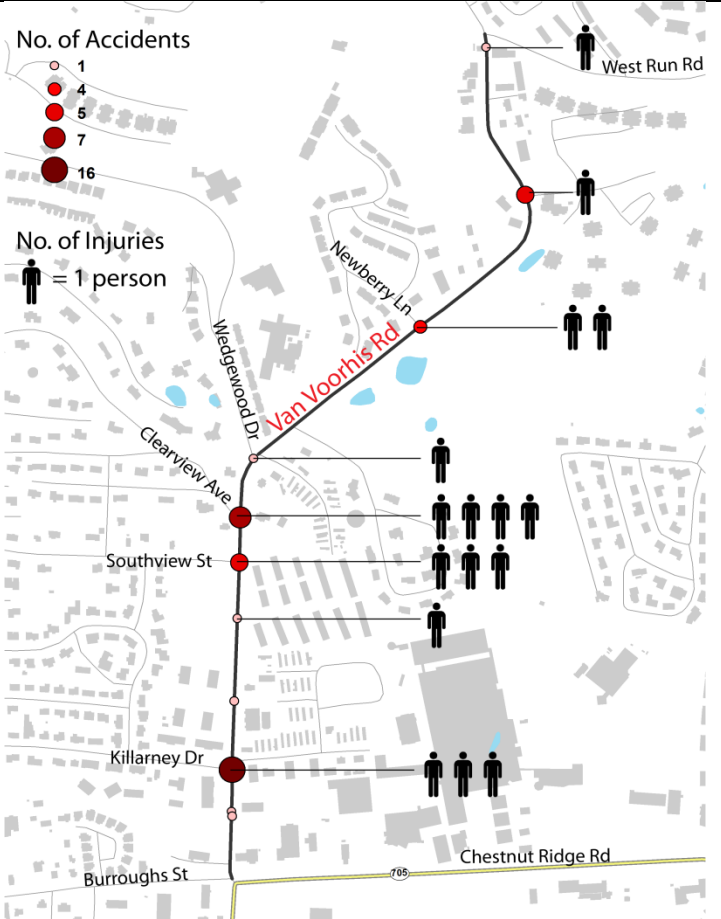
Road Info	Segment Interval	Length	AADT(2013)	Lanes	Road Type	Bus Lines
	West Run / Chestnut Ridge	1.0 Mile	14,683	2 lanes, Undivided	Collector	6,7

Motor Vehicle Crash	Injury	Fatality	Accident Rate <sup>(1)</sup> (S Ave. <sup>(2)</sup> )	Injury Crash Rate <sup>(3)</sup> (S Ave. <sup>(2)</sup> )	Top 3 Collision Types		
					Rear End	Right Angle	Head On
43	16	0	267 (543)	80 (247)	19 (44%)	10 (23%)	3 (7%)

**Accident Summary (09-11)**

**Key Findings:**

- Most accidents occur at the intersection of Killarney Dr. and the intersection of Clearview Ave.
- Most accidents with high injury rate occur between Southview St and Clearview Ave.
- Number of accidents is declining by year between 2009 and 2011.
- 9 out of 43 (21%) accidents occurred on wet or snow road surface.



**Notes**

<sup>(1)</sup>The accident rate per 100 million vehicles is calculated by  $(\text{Number of Accidents}) (1,000,000) / (\text{Number of years}) (365) (\text{AADT}) (\text{Segment Length})$

<sup>(2)</sup>Statewide average accident/injury rate is based on the 2003 West Virginia Crash Data—General Crash Statistics.

<sup>(3)</sup>The injury rate per 100 million vehicles, which is calculated by  $(\text{Number of injury}) (1,000,000) / (\text{Number of years}) (365) (\text{AADT}) (\text{Segment Length})$

Reporting Data: 12/31/2011

Project Name: Beechurst Avenue Improvement								
L RTP	Tier	Project #	Cost Estimate	LRTP Project Evaluation (maximum score = 5)				
	1	8	\$7 million	Goals	Mobility	Feasibility	Preference	
				3	4	3	4	
Road Info	Segment Interval	Length	AADT(2013)	Lanes	Road Type	Bus Lines		
	8 <sup>th</sup> St. / Foundry St.	1.2 Mile	24,091 (N/O Fayette St)	4 lanes, divided + 5 lanes (downtown)	Arterial (US 19)	4, 38 (except downtown )		
Accident Summary (09-11)	Motor Vehicle Crash	Injury	Fatality	Accident Rate <sup>(1)</sup> (S Ave. <sup>(2)</sup> )	Injury Crash Rate <sup>(3)</sup> (S Ave. <sup>(2)</sup> )	Top 3 Collision Types		
						Rear End	Right Angle	Sideswipe S. Direction
	322	96	0	1,017 (543)	271 (247)	117(36%)	65 (20%)	42 (13%)
	<p>Key Findings:</p> <ul style="list-style-type: none"> <li>The intersections of Beechurst St and Pleasant St and Fayette St have highest number of accidents in this corridor.</li> <li>Non-motorist injuries are concentrated in downtown area.</li> <li>87 out of 322 (27%) accidents occur when the road surface is wet, snow, slush, or icy.</li> </ul>							
Notes	<p><sup>(1)</sup>The accident rate per 100 million vehicles is calculated by  <math>(\text{Number of Accidents}) (1,000,000) / (\text{Number of years}) (365) (\text{AADT}) (\text{Segment Length})</math></p> <p><sup>(2)</sup>Statewide average accident/injury rate is based on the 2003 West Virginia Crash Data—General Crash Statistics.</p> <p><sup>(3)</sup>The injury rate per 100 million vehicles, which is calculated by  <math>(\text{Number of Injury}) (1,000,000) / (\text{Number of years}) (365) (\text{AADT}) (\text{Segment Length})</math></p>							
Reporting Data: 12/31/2011								

Project Name: West Run Improvement – Western Section									
L RTP	Tier	Project #	Cost Estimate	L RTP Project Evaluation (maximum score = 5)					
	1	11	\$12 million	Goals	Mobility	Feasibility	Preference		
				3	3	4	4		
Road Info	Segment Interval		Length	AADT(2013)	Lanes	Road Type	Transit		
	Van Voorhis / Stewartstown		1.8 Mile	5,837 (W/O Riddle St)	2 lanes, undivided	Collector	6		
Accident Summary (09-11)	Motor Vehicle Crash	Injury	Fatality	Accident Rate <sup>(1)</sup> (S Ave. <sup>(2)</sup> )	Injury Crash Rate <sup>(3)</sup> (S Ave. <sup>(2)</sup> )	Top 3 Collision Types			
						Single Vehicle	Angle O. Direction	Head On	
	44	15	0	382 (543)	112 (247)	22 (50%)	7 (16%)	4 (9%)	
	Key Findings:								
	<ul style="list-style-type: none"> <li>Majority of accidents in this corridor are single vehicle crashes.</li> <li>30 out of 44 (68%) accidents occur when road surface is wet, slush, or icy.</li> </ul>								
	<p>● = 1 accident  ● = 9 accident  ♀ = 1 injury  🚗 = Single Vehicle Crash</p>								
	<p><sup>(1)</sup>The accident rate per 100 million vehicles is calculated by  <i>(Number of Accidents) (1,000,000) / (Number of years) (365) (AADT) (Segment Length)</i></p> <p><sup>(2)</sup>Statewide average accident/injury rate is based on the 2003 West Virginia Crash Data—General Crash Statistics.</p> <p><sup>(3)</sup>The injury rate per 100 million vehicles, which is calculated by  <i>(Number of Injury) (1,000,000) / (Number of years) (365) (AADT) (Segment Length)</i></p>								
	Reporting Data: 12/31/2011								

Project Name: West Run Improvement – Eastern Section									
L RTP	Tier	Project #	Cost Estimate	L RTP Project Evaluation (maximum score = 5)					
	1	13	\$3 million	Goals	Mobility	Feasibility	Preference		
				3	3	4	4		
Road Info	Segment Interval		Length	AADT(2013)	Lanes	Road Type	Transit		
	Stewartstown / Point Marion		0.9 Mile	10,107	2 lanes undivided	Collector	30		
Accident Summary (09-11)	Accident	Injury	Fatality	Accident Rate <sup>(1)</sup> (S Ave. <sup>(2)</sup> )	Injury Crash Rate <sup>(3)</sup> (S Ave. <sup>(2)</sup> )	Top 3 Collision Types			
						Single Vehicle	Angle O. Direction	Head On	
	13	2	0	130(543)	20(247)	6 (46%)	2(15%)	2(15%)	
	Key Findings:								
	<ul style="list-style-type: none"> <li>Majority of accidents in this corridor are single vehicle crashes.</li> <li>9 out of 13 (69%) accidents occur when road surface is wet, slush, or icy.</li> </ul>								
	<p><b>Collision Types</b></p> <ul style="list-style-type: none"> <li>● Single Vehicle Crash</li> <li>● Rear End</li> <li>● Head-On</li> <li>● Sideswipe, Opposite Direction</li> <li>● Angle - Direction Not Specified</li> <li>👤 = 1 injury</li> </ul>								
	Notes	<sup>(1)</sup> The accident rate per 100 million vehicles is calculated by $(\text{Number of Accidents}) (1,000,000) / (\text{Number of years}) (365) (\text{AADT}) (\text{Segment Length})$							
		<sup>(2)</sup> Statewide average accident/injury rate is based on the 2003 West Virginia Crash Data—General Crash Statistics.							
		<sup>(3)</sup> The injury rate per 100 million vehicles, which is calculated by $(\text{Number of Injury}) (1,000,000) / (\text{Number of years}) (365) (\text{AADT}) (\text{Segment Length})$							
Reporting Data: 12/31/2011									

Project Name		Greenbag Road Improvements						
L RTP	Tier	Project #	Cost Estimate	L RTP Project Evaluation (maximum score = 5)				
	1	18	\$15 million	Goals	Mobility	Feasibility	Preference	
				3.5	2	3	4	
Road Info	Segment Interval		Length	AADT(2013)	Lanes	Road Type	Transit	
	University Ave / Earl Core Rd		3.5 Mile	10,512	2 lanes, undivided	Collector	4, 14	
Accident Summary (09-11)	Accident	Injury	Fatality	Accident Rate <sup>(1)</sup> (S Ave. <sup>(2)</sup> )	Injury Crash Rate <sup>(3)</sup> (S Ave. <sup>(2)</sup> )	Top 3 Collision Types		
						Right Angle	Rear End	Angle (O. Direction)
	59	27	0	146(543)	67(247)	11(19%)	10(17%)	5(8%)
<p><b>Key Findings:</b></p> <ul style="list-style-type: none"> <li>Most accidents occur at the intersections with Mississippi St, Dorsey Ave, and Deckers Creek Blvd.</li> <li>The intersection with Dorsey Ave has the highest injury rate (8 person were injured in 9 accidents)</li> </ul>								
Notes	<p><sup>(1)</sup>The accident rate per 100 million vehicles is calculated by <math>(\text{Number of Accidents}) (1,000,000) / (\text{Number of years}) (365) (\text{AADT}) (\text{Segment Length})</math></p> <p><sup>(2)</sup>Statewide average accident/injury rate is based on the 2003 West Virginia Crash Data—General Crash Statistics.</p> <p><sup>(3)</sup>The injury rate per 100 million vehicles, which is calculated by <math>(\text{Number of Injury}) (1,000,000) / (\text{Number of years}) (365) (\text{AADT}) (\text{Segment Length})</math></p> <p style="text-align: right;">Reporting Data: 12/31/2011</p>							



## Appendix 1: Comparison Format of Corridor Evaluation Data

Project Number		#7	#8	#11	#13	#18
Major Street		Van Voorhis	Beechurst	West Run (Western)	West Run (Eastern)	Greenbag
Cost Estimation		\$10 million	\$7 million	\$12 million	\$3 million	\$15 million
LRTP Project Evaluation (maximum score = 5)	Goals	3	3	3	3	3.5
	Mobility	4	4	3	3	2
	Feasibility	2	3	4	4	3
	Preference	4	4	4	4	4
AADT (2013)		14,683	24,091	5,837	10,107	10,512
Motor Vehicle Crash		43	322	44	13	59
Injury		16	96	15	2	27
Accident rate per 100 million vehicles		267	1,017	382	130	146
Injury rate per 100 million vehicles		80	271	112	20	67
Corridor Length		1.0 mile	1.2 mile	1.8 mile	0.9 mile	3.5 mile
Number of Intersections		7	16	8	3	19
Estimated Current Pedestrian Activity <sup>(3)</sup>		High	High	Low-Medium	low	Low
Estimated Potential Pedestrian Activity <sup>(3)</sup>		High	High	High	Low	Medium-High
Bicycle Board Plan Rating		Red <sup>(1)</sup>	Blue <sup>(2)</sup>	Blue	Red	Red
<sup>(1)</sup> Red = Suitable for experienced and traffic-confident cyclists. <sup>(2)</sup> Blue = Suitable for riders with some on-road experience. <sup>(3)</sup> Ranking was decided in cooperation with Morgantown Pedestrian Safety Board.						

**MORGANTOWN MONONGALIA  
METROPOLITAN PLANNING ORGANIZATION  
June 27, 2013 Minutes**

**MEMBERS PRESENT:** Councilman Wesley Nugent-City of Morgantown, Chairman Joe Statler-Blacksville, Perry Keller-WVDOH, Councilman Anthony Giambrone-Star City, Mayor Jim Manilla-City of Morgantown, Mike Kelly-Monongalia County Board of Education, Mayor Patricia Lewis-Granville

**MEMBERS ABSENT:** Councilman Bill Byrne-City of Morgantown, Councilperson Janice Goodwin-City of Westover, Dave Bruffy-Mountain Line, Commissioner Eldon Callen-Monongalia County, Commissioner Tom Bloom-Monongalia County, Randy Hudak-West Virginia University

**MPO DIRECTOR:** Bill Austin

**I. CALL TO ORDER:** With a quorum present, Mr. Statler called the meeting to order at 7:00 PM.

**II. APPROVAL OF MINUTES:** Mrs. Lewis moved to accept the March minutes as submitted; seconded by Mr. Kelly. With no discussion, the motion unanimously passed.

**III. PUBLIC COMMENT:** None

**IV. COMMITTEE REPORTS:** Mr. Rice, Chair of the CAC, reported that the CAC had recommended approval of the draft Transportation Improvement Program without the proposed signal at Suburban Lanes. Mr. Keller stated that the Signal had originally been proposed to be funded with State funds and it would not have been necessary to include it in the TIP. Mr. Austin noted that even if the Signal were to be solely funded with State funds it could be included in the TIP as an informational item. Mr. Kelly noted that he felt it would be important to keep the item in the TIP as an informational item so the public would be aware what was going on. After this discussion Mr. Rice noted that the CAC unanimously recommended approval of the proposed TIP amendments. Mr. Rice also noted that he thought the Committee Reports should be after the approval of the Minutes and Finance Report. Chairman Statler concurred and asked Mr. Austin to make those changes in the future.

**V. FINANCIAL REPORT:** Mayor Lewis reported the MPO's May activities as follows:

**March** - Beginning balance \$11,006.21 with expenditures of \$30,882.01 and a deposit of \$24,672.99 leaving a balance of \$5,497.19. She did note that there was a thirty cent discrepancy between the April ending balance and the May beginning balance. This was due to an entry error in the checkbook which had been corrected. Mayor Lewis recommended approval of the Finance Report.

Mr. Nugent moved for approval of the financial report; seconded by Mr. Manilla. With no discussion, the motion unanimously passed.

**VI. DIRECTORS REPORT:**

- a. Mr. Austin reported that as a result of Dr. Nichols presentation at the last meeting he had been contacted by property owners in the vicinity of WV 705 and Vanvoorhis and that he had arranged a meeting with the property owners WVDOH and the City of Morgantown on July 2. This was in accord with the Policy Board's recommendation at the last meeting.

- b. Mr. Austin stated that the Policy Board will consider prioritizing the projects included in the MPO's recently adopted Long Range Transportation Plan at the next meeting. He stated that Mr. Zhang had done a great deal of work on this and that the MPO's Committee's will be providing the Policy Board with input as well.
- c. Mr. Austin noted that the MPO's traffic count program had been completed and the Policy Board will be presented with a map and a book of the counts at the next meeting.
- d. Mr. Austin also reported that the MPO had prepared a draft report on the Boyers Avenue/University Boulevard intersection at the request of Star City. He noted that the report relied on data collected after the end of WVU's session as well as counts taken as part of the regular traffic count program. He stated that the report would not be final until the MPO could collect data during the WVU school year.
- e. Met with the Chamber of Commerce's Transportation Finance Group to discuss local funding issues; The group's recommendations are on hold until after the Governor's Blue Ribbon Commission reports their recommendations. He noted that the group is preparing to make comments at the public meetings announced this week by the Blue Ribbon Commission. Mr. Statler stated that he felt the MPO should also comment at these meetings. He asked Mr. Austin to work on this. Mr. Austin shared the Blue Ribbon Commissions meeting dates with the Board.

#### **VII. 2013-2017 TIP:**

Mr. Austin noted that the MPO is required to adopt a new TIP at a minimum every three years. The most recently adopted TIP is about to expire and the Policy Board should consider a new TIP at this time. He stated that the draft TIP had been duly advertised as required by the MPO's Public Involvement Policy and that the MPO had not received any comments on the TIP.

He noted that all of the projects, with the exception of the previously discussed Suburban Lanes signal, in the draft TIP that has been submitted to the Policy Board have previously been considered by the MPO's Committees and the Policy Board. He also stated that the TTAC had unanimously recommended approval of the TIP and that the CAC had unanimously recommended approval without the Suburban Lanes signal as previously reported by CAC Chairman Rice. After a short discussion, Mr. Kelly moved approval of the TIP seconded by Mayor Manilla. Mr. Nugent asked for clarification concerning the Suburban Lanes signal. It was agreed by the committee that the signal would be kept in the TIP as an informational item but that there would be no Federal funding shown for the project. The motion was unanimously approved.

#### **VIII. TIP AMENDMENT**

Mr. Austin stated that the MPO had received three TIP Amendments and proposed Administrative Adjustments after the deadline to include them in the draft TIP. He noted that the proposed project to Engineer repairs to the Rail Trail was time sensitive so it was the consensus of DOH Staff and MPO Staff that the projects should be advertised as amendments to the TIP. Mr. Austin reported that two of the TIP Amendments are to repair where the creek is undercutting the Rail Trail in Sabraton and the third project is to resurface the Rail Trail from Ruby Hazel McQuain Park to White Avenue. He also noted that the Administrative Adjustments which were duly advertised though there is no action required by the Policy Board were to use Federal Funding for the new I-79 Interchange. These funds are to be repaid to DOH by the TIF District. Mr. Keller noted that he had mentioned that it may be necessary to adjust the TIP in this manner at the last Policy Board meeting. After a short discussion Mayor Manilla moved

approval of the proposed TIP Amendment, seconded by Mayor Lewis. The motion was unanimously approved.

**IX. OTHER BUSINESS:**

Mr. Austin noted that two Policy Board Members, Mayor Manilla, and Mr. Byrne, would be leaving the Board and he introduced two Resolutions into the record recognizing their contributions. The Resolutions were approved by consensus and will be included in the Minutes as such.

With no further business, the meeting adjourned at 7:30 pm.