



82 Hart Field Road Suite 105  
Morgantown, WV 26508  
(304) 291-9571  
[www.plantgether.org](http://www.plantgether.org)

### Agenda

MPO Policy Board Meeting  
Morgantown City Council Chambers  
389 Spruce Street  
Morgantown WV  
August 20, 2015  
6:00 PM

1. Call To Order
2. Public Comment
3. Approval of Minutes
4. Committee Reports
  - a. Citizens Advisory Committee
  - b. Finance Report
  - c. Executive Directors Report
    - i. University Avenue Complete Streets
    - ii. I-79 Access Study
    - iii. Westover/Granville Pedestrian Study
    - iv. Project coordination with WVDOH
5. TIP Amendments
6. Other Business
7. Meeting Adjournment



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### Memorandum

Date: August 13, 2015  
To: Policy Board Members  
From: Bill Austin, AICP  
Subject: August 20, 2015 Policy Board Agenda

Please find below a short description of the items to be considered at the August 20, 2015 Policy Board Meeting to be held in Morgantown City Hall at 6 PM.

**-Finance Report-**Please find enclosed the finance reports for June and July. MPO expenditures in July totaled \$28,005.78. Expenditures in June totaled \$55,257.92.

**-Transportation Improvement Program Amendments-**The Division of Highways has requested the following TIP Amendments:

The West Virginia Department of Transportation-Division of Highways has requested the following amendment:

### FY 2015-2016 Add

**Boyers Avenue/US 19 (Monongahela Boulevard) Intersection Improvement-**add turn lane-

Right of Way Project NHPP0019438D Total Cost \$ 1,000 Fed. Funds \$ 800 State Funds \$ 200

Engineering Project NHPP0019437D Total Cost \$ 5,000 Fed. Funds \$ 4,000 State Funds \$ 1,000

Construction Project NHPP0019439D Total Cost \$ 577,000 Fed. Funds \$ 461,600 State Funds \$ 115,400

**Collins Ferry Road** Resurface from University Avenue to Morgantown City Limits .95 miles.  
Project ACST0057017D Total Cost \$ 66,290 State Funds \$ 66,920

**Grafton-Morgantown Road (US 119)** Resurface from Monongalia County/Taylor County line north 1.15 miles to south of CR 76, Project ACST0119424D Total Cost \$ 90,600 State Funds \$ 90,600

**Harner/West Run (CR 67/1)** Resurface from CR 61/4 to CR 67 1.23 miles-Project ACST0671007D Total Cost \$ 95,700 State Funds \$ 95,700

**Van Voorhis Road (CO59)** Resurface, widen add gutter from WV 705 to CR 67/1 (West Run) Construction Project ACST0059005D Total Cost \$ 1,375,000 Previously State Funded inclusion makes project eligible for Federal Funds

**Indian Creek Road (CR 41)** Resurface from CR 61/4 to CR 67 1.42 miles Project ACST00411079D Total Cost \$ 116,300 State Funds \$ 116,300

**Mason Dixon Highway (WV 7)** Resurface from CR 7/4 to CR 11 2.09 miles Project NHPP 0007277D Total Cost \$ 179,700 State Funds \$ 179,600

**Morgantown Bicycle Signs** (Various Locations) Project TEA2014195D Total Cost \$ 120,000 Federal Funds \$ 96,000 City of Morgantown \$ 24,000

**I-68/Pierpont Road Interchange-** EB Ramp Widen and add turn lanes  
Right of Way Project NHPP0068170D Total Cost \$ \$1,000 Federal Funds \$ 900 State Funds \$100  
Engineering Project NHPP0068169D Total Cost \$ 10,000 Federal Funds \$ 9,000 State Funds \$1,000  
Construction Project (FY 2016-2017) NHPP0068171D Total Cost 320,000 Federal Funds \$ 320,000 State Funds \$ 288,000

**River Road (CO 45)** Resurface from CR 40 to CR 45/8 1.51 miles Project ACST0045070D Total Cost \$ 124,000 State Funds \$124,000

**Smithtown Road (CR 73)** Resurface from Milepost 4.40 to Milepost 6.16 (Junction with CR 73/5) 1.69 miles Total Cost \$152,300 State Funds \$152,300

**Smithtown Road (CR 73)** Resurface from CR 55 to Milepost .40 (.52 miles north of CR 45/5) 1.66 miles Project ACST0073082D Total Cost \$ 117,360 State Funds \$ 117,360

**University Avenue (CR 55)** Resurface from MP0.40 to MP 1.35 (WV 705) 0.95 miles Project ACST0055040D Total Cost \$69,100. State Funds \$69,100

#### **FY 2016-2017 ADD**

**Collins Ferry Connector-Rail Trail** connector from Collins Ferry Road to Rail Trail 0.01 miles Engineering Project NRT2014220DTC Total Cost \$19,000 Federal Funds \$19,000 Construction Project NRT2014221 Total Cost \$56,000 Federal Funds \$44,800 Local Funds \$11,200.

**Deckers Creek Trail Repairs** Repair Rail Trail pavement repair Engineering-Project NRT2014222DTC Total Cost \$29,344 Federal Funds \$29,344  
Total

**Foundry Street Linkage Trail** Construct connection between Foundry Street and Deckers Creek Trail in Morgantown  
Engineering Project TAP2014218DTC Total Cost \$ 12,580 Federal Funds \$ 12,580  
Construction Project TAP2014219D Total Cost \$ 30,320 Federal Funds \$ 24,256 Local Funds \$ 6,064

**Morris Builders Bridge Replacement +1** two bridges Scotts Run, 0.20 miles east of CR 19/12  
Construction Project ACST1925001D Total Cost \$ 1,125,000 State Funds \$ 1,125,000

**Everettville Bridge Replacement** CR 45 bridge over Indian Creek 0.05 miles west of CR 45/5  
Construction Project ACST0045069D Total Cost \$ 500,000 State Funds \$ 500,000

**Arnettville Arch Bridge Replacement** US 19 0.06 miles south of CR 45  
Construction Project ACST0019425D Total Cost \$ 1,200,000 State Funds \$ 1,200,000

### Administrative Adjustments

**Walnut Street Streetscape** Construct crosswalks Project TEA2012638 Total Cost \$ 297,600 Federal Funds \$ 238,000 Local Funds move project to FY 2015-16 from FY 2014-15

**Patteson Drive (WV705) Lighting** Install lighting from US 19 (Monongahela Boulevard) to vicinity of University Avenue CR 55) Project HSIP0705016D Total Cost \$ 50,000 Federal Funds \$ 45,000 State Funds \$ 5,000 move project to FY 2016-2017

**Westover Park Loop** Construct pedestrian facility for Westover Park Project TEA 2012, Total Cost \$24,400, Federal Funds \$19,520 Local funds \$4,880. Move project from FY 2015-2016 to FY 2016-2017

Please note that Administrative Adjustments do not require action by the MPO Policy Board.

The Transportation Technical Advisory Committee (TTAC) noted that there was a need to clarify the following issues about the proposed TIP Amendments.

The Collins Ferry Connector might need a permit for County Planning. Further investigation after the meeting determined this is not the case.

The City requested that the State coordinate striping on the portion of University Avenue they are working on with the striping to allow a climbing on the City's portion of University Avenue. The State agreed to work with the City on this issue.

The Citizens Advisory Committee (CAC) asked the Executive Director to relay concerns to DOH about the potential impact of the changes to pedestrian movements and the left turn from Boyers Avenue onto Leeway due to the improvements to the Boyers Avenue at the Boyers Avenue/Monongahela Boulevard intersection. These comments will be relayed to WVDOH.

The TTAC and the CAC both unanimously recommended the approval of the proposed TIP Amendments to the Policy Board.

**MORGANTOWN MONONGALIA**  
**METROPOLITAN PLANNING ORGANIZATION POLICY BOARD**  
**JUNE 18, 2015 MINUTES**

**Members Present:** Chairman Wesley Nugent-City of Morgantown, Mayor Patricia Lewis-Granville, Mike Kelly-Board of Education, Dave Bruffy-Mountain Line, Joe Statler-Blacksville, Randy Hudak-WVU, Elwood Penn-WVDOH, Councilperson Bill Kawecki-City of Morgantown.

**Members Absent:** Anthony Giambrone-Star City, Councilperson Janice Goodwin-City of Westover, Commissioner Eldon Callen-Monongalia County, Councilperson Marti Shamberger-City of Morgantown, Major Jennifer Selin-City of Morgantown, Commissioner Tom Bloom-Monongalia County.

**MPO Director:** Bill Austin

**1. Call to Order**

With a quorum present, Chairman Nugent called the meeting to order at 6:00 PM.

**2. Public Comment**

None.

**3. Reports**

A. Citizens Advisory Committee

Bill Rice, the Chairman of the MPO's Citizens Advisory Committee (CAC), noted that the CAC had a quorum at the June meeting and has recommended approval of the proposed TIP Amendment for Caperton Rail Trail Connector at the Rivers Landing Shopping Center in Star City. He then noted that Frank Gmeindl, a member of the CAC designated by the City of Morgantown, intended to have his membership replaced by Chip Wamsley, the Chairmen of Morgantown Municipal Bicycle Board. Mr. Rice also noted that there has been rising concern with potholes in the streets. He noted that road maintenance is important, but it may be out of the MPO's purview.

Mr. Austin noted that Mr. Gmeindl was one of three CAC members appointed by the City of Morgantown representing the city interests. It is unclear whether the City appointed Mr. Gmeindl, Chairman of the Bike Board as representing the Bike Board or himself. Mr. Austin then noted that the primary function of the MPO is regional transportation planning. The MPO is capable of facilitating the communication with the DOH on roadway maintenance issues, but does not have the authority to directly develop maintenance projects or addressing roadway maintenance deficiencies at specific locations.

Mr. Kelly asked if the CAC member is a yearly appointment. Mr. Austin noted that the appointment is continuing until it is revoked or changed by the Policy Board members.

B. Financial Report

Chairman Nugent asked Mayor Lewis to present the finance report. Mayor Lewis presented the MPO's May activities as follows:

-Beginning balance in May \$19,645.90 with expenditures of \$17,823.15 and two deposits totaling \$294.27, leaving a balance of \$2,117.02 at the beginning of June. Mr. Statler moved for approval of the financial report as presented; second by Mr. Bruffy. With no discussion, the motion unanimously passed.

#### C. Executive Directors Report

Mr. Austin noted that the MPO staff is working with consultants and stakeholders on the I-79 Access Study and the University Ave Corridor Complete Street Study. He then noted that in the next week, the consultant will hold a public meeting at the WVU Erikson Alumni Center and a walk-about along University Ave to gather public input on how to improve the University Ave Corridor. Mr. Austin then noted that Mr. Zhang has been certified as a League Cycling Instructor by the League of American Bicyclists. In the next fiscal year, Mr. Zhang will seek to be a certified Professional Transportation Planner through the Institute of Traffic Engineers.

Councilperson Kawecky asked how far the walk-about on University Ave will go. Mr. Austin noted that the walk-about will start at the WVU Mountainlair and the length is at the discretion of the event participants.

#### **4. Approval of Minutes**

Chairman Nugent then introduced the approval of the Minutes. Mr. Kelly moved to approve the minutes as submitted; second by Mayor Lewis. With no discussion, the motion unanimously passed.

#### **5. TIP Amendment**

Mr. Austin noted that the Division of Highways has requested a TIP Amendment. The project is to add pedestrian access between Caperton Rail Trail and the Rivers Landing Shopping Center in Star City. Mr. Austin noted that this project will enable residents of Star City living in the Coliseum area to access Caperton Trail without crossing Monongahela Blvd. The TTAC and CAC unanimously recommended approval for this TIP Amendment. Mr. Kelly moved to approve the TIP Amendment as presented; seconded by Mr. Bruffy. Mr. Statler asked about the State match for funding this project. Mr. Penn noted that this project is funded through Transportation Enhancement Grant and the City will be responsible for 10 percent of the cost for this project. With no further discussion, the motion unanimously passed.

#### **6. MPO Traffic Count Report**

Mr. Austin noted that the MPO 2015 Traffic Count Report was included in the agenda package for this meeting. Mr. Austin noted that this report includes 72 count locations with counts in April, 2015. It also include reported crash locations in 2014. Besides presenting the data, the MPO staff adopted an analytical approach in explaining the volume variations between years. The MPO will request recounts at four locations in the coming fall. Mr. Austin then noted that this is a concise version of traffic report and the MPO will apply this format to future concise traffic reports. The MPO will produce a comprehensive version of traffic report every three years. The comprehensive version will include time period and directional volume information at each count station.

Mr. Kelly moved to accept the traffic report as presented; seconded by Mr. Bruffy. Mr. Statler asked how the average daily volume was obtained. Mr. Austin noted that to estimate the average daily volume, seasonal adjustment factors were applied to the traffic volume detected during the 48 hours count period. Mr. Statler suggested that events and incidents occurred during the count period be identified and documented in the data collection process. With no further discussion, the motion unanimously passed.

#### **7. University Avenue Complete Streets Study and I-79 Access Study Updates**

Mr. Austin noted that the University Ave Complete Street Study is in the process of gathering public opinion and developing preliminary improvement strategies for the study area. The I-79 Access Study is at the stage of incorporating AirSage data to the MPO's Travel Demand Model. The Access Study will significantly improve the MPO's Travel Demand Model by using updated origin and destination data.

#### **8. Creation of A Committee to Revise the MPO's Public Involvement Policy**

Mr. Austin noted that the MPO is proactively seek improvements on its public outreach practice. As suggested by Policy Board members, the MPO staff is revising the MPO's public involvement policies. Mr. Austin noted that the MPO is to form a committee to review and make recommendations on updating those policies. One member from the TTAC and one member from the CAC agreed to join the Committee. Mr. Austin asked if any policy board member is willing to serve on this committee. Chairman Nugent noted that he is willing to serve on the committee.

#### **9. Resolution Letter to Appreciate Anthony Giambrone for His Service and Leadership**

Mr. Austin noted that Mr. Giambrone did not seek reelection in the next election circle and will leave the MPO Policy Board. A draft resolution has been prepared by the MPO to appreciate Mr. Giambrone's leadership and service to the MPO and the community. Mr. Bruffy moved to accept the resolution as presented; seconded by Mr. Kelly. With no discussion, the motion unanimously passed.

#### **10. Other Business**

Mr. Bruffy noted that the sidewalk construction near the Mountain Line Bus Terminal in Westover has been completed. He also noted that the Park-and-Ride facility near the I-68 Cheat Lake exit began to serve customers commuting from the Cheat Lake area. Mr. Bruffy appreciated WV DOH for these two projects.

Chairman Nugent expressed appreciation to Delegate Joe Statler for serving on the MPO's Policy Board.

#### **11. Meeting Adjournment**

The meeting adjourned at 6:41 PM.

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>Centra-Checking (voucher checks)</b>									<b>23,690.79</b>
Check	07/14/2015	8654	Comcast			√	Administrative Overhead	-303.44	23,387.35
Check	07/14/2015	8655	Morgantown Municipal Airport			√	Rent (Rent)	-720.00	22,667.35
Check	07/14/2015	8656	Public Employees Insurance Agency			√	Salary	-1,769.94	20,897.41
Check	07/14/2015	8657	Retiree Health Benefit Trust Fund			√	Salary	-326.00	20,571.41
Check	07/14/2015	8658	Stantec Consulting Service			√	Consulting (Consulting Expense)	-10,995.21	9,576.20
Check	07/14/2015	5382	ICMA. Retirement Corp			√	Salary	-1,574.56	8,001.64
Check	07/14/2015	5380	J. William B. Austin	Electronic Transfer		√	Salary	-1,960.36	6,041.28
Check	07/14/2015	5381	Jing Zhang	Electronic Transfer		√	Salary	-1,290.77	4,750.51
Check	07/14/2015	941	IRS	Electronic Transfer		√	Salary	-1,188.50	3,562.01
Deposit	07/14/2015		Monongalia County Planning Commission	Deposit		√	Telephone (Telephone)	146.66	3,708.67
Deposit	07/14/2015		Monongalia County	Deposit		√	MPO (County)	17,500.00	21,208.67
Check	07/29/2015	8659	Centra Bank - Mastercard	office supplies			Administrative Overhead	-136.95	21,071.72
Check	07/29/2015	8660	Fringe Benefits Management Company				Salary	-620.56	20,451.16
Check	07/29/2015	8661	Morgantown Municipal Airport	August Rent			Rent (Rent)	-720.00	19,731.16
Check	07/29/2015	8662	Service Plus				Accounting (Accounting Fees)	-107.76	19,623.40
Check	07/31/2015	5383	J. William B. Austin			√	Salary	-1,960.37	17,663.03
Check	07/31/2015	5384	Jing Zhang			√	Salary	-1,290.76	16,372.27
Check	07/31/2015	5385	ICMA. Retirement Corp				Salary	-1,574.76	14,797.51
Check	07/31/2015	941	IRS				Salary	-1,188.50	13,609.01
Check	07/31/2015	73115	WV Dept of Tax and Revenue				Salary	-424.00	13,185.01
<b>Total Centra-Checking (voucher checks)</b>									<b>13,185.01</b>

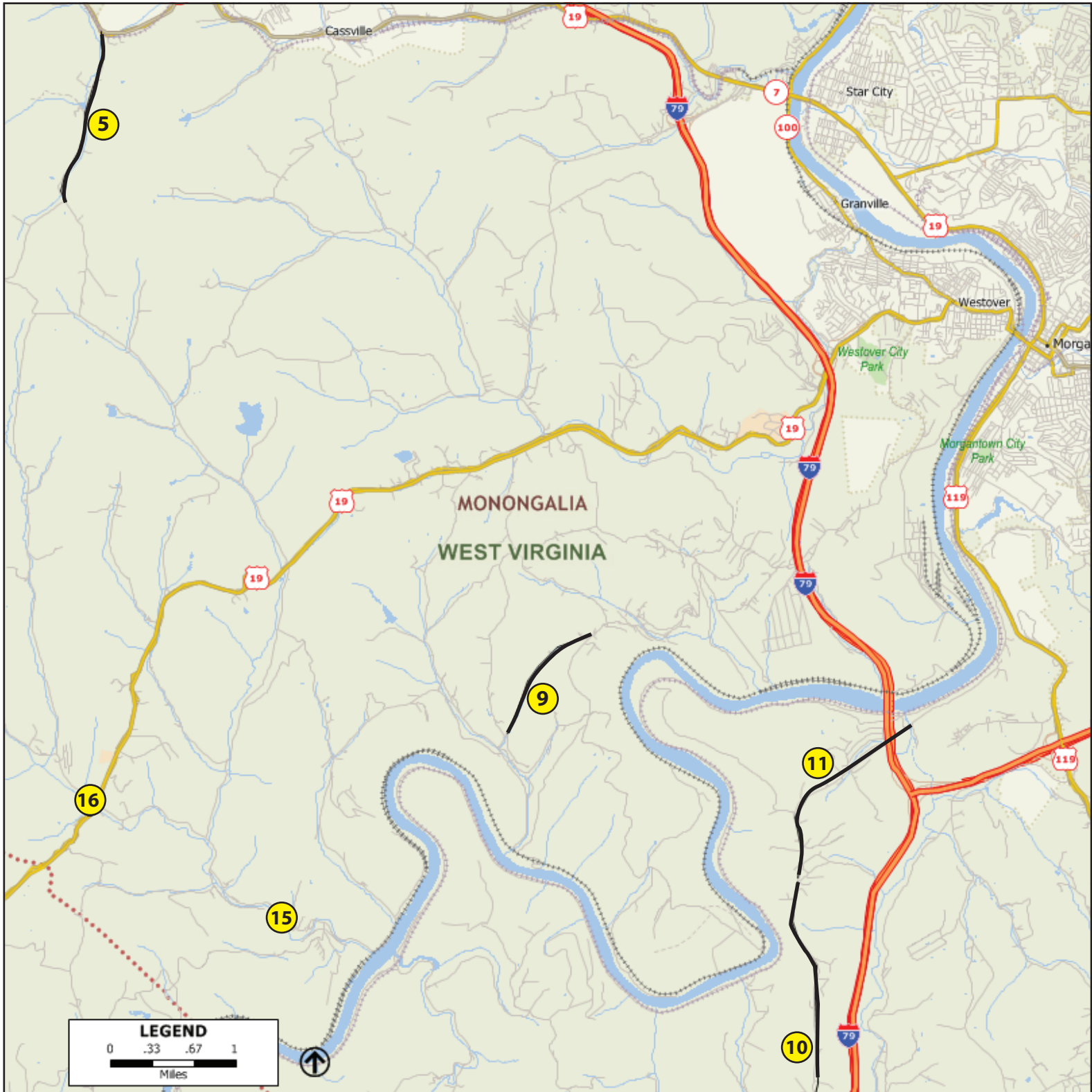
TOTAL



Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>Centra-Checking (voucher checks)</b>								<b>2,117.02</b>	
Check	06/04/2015	941	Internal Revenue Service	Electronic Transfer		√	Salary	-1,151.00	966.02
Deposit	06/04/2015		WVDOH	Deposit		√	PL Funds (Funds)	19,352.66	20,318.68
Check	06/04/2015	5373	ICMA. Retirement Corp			√	Salary	-1,451.33	18,867.35
Check	06/15/2015	5376	ICMA. Retirement Corp			√	Salary	-1,451.33	17,416.02
Check	06/15/2015	5374	J. William B. Austin	Electronic Transfer		√	Salary	-1,913.62	15,502.40
Check	06/15/2015	5375	Jing Zhang	Electronic Transfer		√	Salary	-1,255.17	14,247.23
Check	06/15/2015	8643	Brickstreet Mutual Insurance Company			√	Administrative Overhead	-291.00	13,956.23
Check	06/15/2015	8644	Comcast			√	Administrative Overhead	-293.32	13,662.91
Check	06/15/2015	8645	Public Employees Insurance Agency			√	Salary	-1,719.94	11,942.97
Check	06/15/2015	8646	Retiree Health Benefit Trust Fund			√	Salary	-328.00	11,614.97
Check	06/15/2015	8647	Service Plus			√	Accounting (Accounting Fees)	-107.28	11,507.69
Check	06/15/2015	8648	WV Board of Risk & Insurance Management			√	Administrative Overhead	-913.00	10,594.69
Check	06/15/2015	8649	WV Newspaper Publishing Co.	TIP Advertisement		√	Administrative Overhead	-172.38	10,422.31
Check	06/15/2015	941	IRS			√	Salary	-1,150.99	9,271.32
Deposit	06/16/2015		City of Morgantown	University Avenue Study-WVU through COM		√	PL Funds Match (Local Match for FHWA	40,000.00	49,271.32
Deposit	06/17/2015		WVDOH	May 2015		√	PL Funds (Funds)	17,479.03	66,750.35
Check	06/25/2015	8650	Fringe Benefits Management Company			√	Salary	-288.66	66,461.69
Check	06/25/2015	8651	HDR Engineering	I-79 Study		√	Consulting (Consulting Expense)	-13,817.20	52,644.49
Check	06/25/2015	8652	Stantec Consulting Service	University Avenue Study		√	Consulting (Consulting Expense)	-15,756.09	36,888.40
Check	06/25/2015	8653	traffic Group	Annual Traffic Counts		√	Consulting (Consulting Expense)	-7,018.50	29,869.90
Check	06/30/2015	941	IRS	Electronic Transfer		√	Salary	-1,151.00	28,718.90
Check	06/30/2015	5377	J. William B. Austin	Electronic Transfer		√	Salary	-1,913.62	26,805.28
Check	06/30/2015	5378	Jing Zhang	Electronic Transfer		√	Salary	-1,255.16	25,550.12
Check	06/30/2015	5379	ICMA. Retirement Corp			√	Salary	-1,451.33	24,098.79
Check	06/30/2015	63015	WV Dept of Tax and Revenue	Electronic Transfer		√	Salary	-408.00	<u>23,690.79</u>
Total Centra-Checking (voucher checks)									23,690.79



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|---|---|
| <p><b>1</b> Boyers Ave/US 19 Improvements (Engineer/Right-of-Way/Construction)</p>  | <p><b>8</b> I-68/Pierpont Road Interchange (not shown on map) EB Ramp Widen and add turn lanes</p>  |
| <p><b>2</b> Collins Ferry Rd Resurface. from University Avenue to Morgantown City Limits .95 miles.</p>                       | <p><b>12</b> University Avenue Resurface from MP0.40 to MP 1.35 (WV 705) 0.95 miles</p>             |
| <p><b>3</b> Grafton-Morgantown Rd Resurface (not shown on map) from Monongalia County/Taylor County line north 1.15 miles</p> | <p><b>13</b> Van Voorhis Road Resurface widen add gutter from WV 705 to CR 67/1 (West Run)</p>      |
| <p><b>4</b> Harner/West Run (CR 67/1) Resurface from CR 61/4 to CR 67 1.23 miles</p>  | <p><b>17</b> Collins Ferry Connector Rail Trail connector from Collins Ferry Road to Rail Trail</p> |
| <p><b>6</b> Mason Dixon Highway Resurface (not shown on map) from CR 7/4 to CR 11 2.09 miles</p>                              | <p><b>18</b> Deckers Creek Trail Repairs trail pavement repair</p>                                  |
| <p><b>7</b> Morgantown Bicycle Signs not shown on map</p>   | <p><b>19</b> Foundry St. Linkage Trail</p>  |



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|---|--|
| <b>5</b> Indian Creek Rd Resurface<br>from CR 61/4 to CR 67 1.42 miles                | <b>11</b> Smithtown Road Resurface<br>CR 55 to Milepost .40.1.66 miles |
| <b>9</b> River Road Resurface<br>from CR 40 to CR 45/8 1.51 miles                     | <b>14</b> Morris Builders Bridge (on Page 1)<br>replace bridge         |
| <b>10</b> Smithtown Road Resurface<br>from Milepost 4.40 to Milepost 6.16. 1.69 miles | <b>15</b> Everettville Bridge Replacement                              |
|   | <b>16</b> Arnettville Arch Bridge Replacement                          |