



243 High St. Room 110  
Morgantown WV, 26505  
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## MINUTES

MPO Transportation Technical Advisory Committee  
MMMPO Conference Room  
243 High St. Room 110, Morgantown, WV  
October 9, 2018, 1:30 PM

### **Members Present**

Bill Austin, Chandra Inglis Smith, Damien Davis, Bill Oliver, Chris Fletcher, Rich Wood, Brian Carr

### **Others Present**

Jeff Robinette-FHWA, Lauri Andress-WVU, Sandra Fallon-WVU, John Whitmore, Jing Zhang-MMMPO

### **1. Call to Order**

With a quorum present, Mr. Austin called the meeting of the TTAC to order at 1:30 PM.

### **2. Approval of the Minutes**

Mr. Austin noted that the minutes of the last meeting were included in the agenda packet. Mr. Fletcher then moved to approve the minutes as presented, seconded by Mr. Wood. With no discussion, the motion was unanimously approved.

### **3. Morgantown Industrial Park Access Study Transportation Plan Amendment**

Mr. Austin noted that the the report of the Morgantown Industrial Park Access Study is included in the agenda package. He noted that the purpose of the study was to determine if there was significant transportation need to enhance access to the site. The study provides a preliminary estimate of future traffic for the area and recommends that the MPO's Transportation Improvement Plan be amended to include additional access to the Industrial Park with additional study being needed to identify a preferred alternative. Mr. Austin noted that the project will not be amended as a prioritized project and will not compete with other projects currently in the MPO's Metropolitan Transportation Plan.

Mr. Fletcher suggested three things to consider in future studies. 1) The City of Morgantown is doing a subarea study near the linear park along the Monongahela River. It is very likely that the zoning for that area will be changed from industrial use to mix-use development. From the land use perspective, a bridge over that area is not desirable; 2) future studies should involve fire departments in Westover and Morgantown to identify preferable emergency access to the park; 3) Access to the park should increase the separation of industrial traffic from residential traffic. Mr. Austin agreed and noted that these concerns will be included in future discussion of the project. Mr. Wood then moved to approve the minutes as presented, seconded by Mr. Fletcher. With no discussion, the motion was unanimously approved.

#### **4. Public Involvement Policy Amendment**

Mr. Austin noted that the MPO's Public Involvement Policy was reviewed as part of Mountain Line Transits triennial review by the Federal Transit Administration. During the conduct of the review it was recommended that the MPO add three items to the Public Involvement Policy. Those items were:

- Specify that public meetings will be held in convenient locations and at convenient times for the public.
- Specify that the public involvement activities would include the use of graphic presentations.
- Specify that the MPO will periodically review the policy to ensure that the policy is adequate.

Mr. Carr asked if ADA compliance is mentioned in the policy. Mr. Austin noted that MPO's Title VI plan covers the ADD compliance issue and ADA compliance is assumed in MPO's public involvement process. Mr. Fletcher moved to recommend approval of the proposed Public Involvement Policy Amendment; seconded by Mr. Davis. With no discussion, the motion was unanimously approved.

#### **5. Bicycle and Pedestrian Plan UPWP Amendment**

Mr. Austin noted that a full scope of work for the bicycle and pedestrian plan is included in the agenda packet. He noted that the City of Morgantown, WVU, Monongalia County, and Westover participated in the consultant selection process and have agreed to fund the Study. Each entity has had an opportunity to review the Scope of Work for the project. Among others, the scope of work includes a comprehensive inventory of and plan for the area's bicycle and pedestrian facilities, an evaluation of the needs of transportation disadvantaged communities, the development of a comprehensive model of the demand for bicycle and pedestrian facilities, and a capital improvement program for each of the area's jurisdictions for facilities to fill the gaps identified in the network. Mr. Austin noted that the consulting team initially proposed to perform the Study for \$290,000. MPO Staff worked to cut the price to \$265,606, as required by the FHWA and DOH. The work for the project will be conducted over two fiscal years. Mr. Austin also noted that the governing law of the contract is the West Virginia Law, and the MPO has full ownership of the data created in the planning process. Mr. Fletcher asked how the budget was reduced. Mr. Austin said it was reduced by reducing principal consultant hours and by adding MPO staff time.

Mr. Fletcher moved to recommend approval of the proposed Bicycle and Pedestrian Plan UPWP Amendment; seconded by Mr. Carr. With no discussion, the motion was unanimously approved.

#### **6. Transportation Equity Project Presentation**

Mrs. Address did a presentation on the Transportation Equity Project. The project is to improve the public involvement process of the MPO, especially to the disadvantaged population in the area.

#### **9. Meeting Adjournment**

The meeting adjourned at 3:20 PM.