



TRANSPORTATION TECHNICAL ADVISORY MEETING

June 7, 2022

This meeting was held virtually on
<https://morgantownmonongaliampo.my.webex.com/meet/baustin>

Members Present:

Bill Austin (Chair), Damien Davis, Jeremy Evans, Maria Smith, Rickie Yeager, Patricia Booth, Matthew Daly

Others Present: Jessica Moberly, Jing Zhang

1. Call to Order

Due to the COVID 19 pandemic, the TTAC meeting was held virtually. The phone number and web address to access the teleconference were publicized.

With a quorum present, Mr. Austin called the meeting of the TTAC to order at 1:00 PM.

2. Approval of Minutes

Mr. Austin noted that the minutes of the last meeting were included in the agenda package. Mr. Yeager moved to the approve the meeting minutes; seconded by Mrs. Smith; with no discussion, the motion passed unanimously.

3. Draft Public Involvement Policy

Mr. Austin noted that a copy of the draft Public Involvement Policy is included in the agenda package. Changes to the document include a more robust description of the MPO's partnership for public involvement for amendments and adoption of the Transportation Improvement Program with Mountain Line and identification of the City of Morgantown's Neighborhood Associations as potential means for involving the public in the Transportation Planning Process.

Mrs. Smith asked if the MPO intends to tie the virtual conference option specifically to Webex. Mr. Austin noted that the MPO is open to other options as appropriate. Mrs. Smith pointed out that on the last page of the document, the description of the Title VI has "or sex" in it. However, on page 10, the Title VI summary does not have the "or sex" language in it. Mr. Austin noted that MPO staff will make the correction.

Mr. Yeager moved to recommend the release of the draft Public Involvement Policy to the MPO's Policy Board for public review with the changes suggested by Mrs. Smith. Seconded by Mrs. Smith. Without further discussion, the motion was unanimously passed.

4. Request for Proposals for Bicycle and Pedestrian Data Collection Technology

Mr. Austin noted that MPO staff has been working with an ad-hoc committee to assess the options available for remote sensing data collection of non-motorized transportation. The ad-hoc committee has consisted of representatives from both the Technical Advisory Committee and the Citizens Advisory Committee. The results of this discussion were the development of an RFP for a demonstration project to allow the MPO to evaluate the efficacy of the various data collection methods that are commercially available. It is anticipated that the MPO's expenditures on this project will be in the vicinity of \$15,000 as included in the FY 2022-2023 Unified Planning Work Program.

Mrs. Smith asked if the RFP will go to the lower bidder. Mr. Austin noted that according to the MPO's policy, it goes to the lowest responsible bidder, not the bidder with the lowest prices. Mrs. Smith suggested requesting information about staff training and equipment safety in the RFP and Mr. Austin agreed.

Mr. Yeager moved to recommend approval of the RFP to the MPO's Policy Board with suggested changes made by Mrs. Smith. Seconded by Mr. Davis. Without further discussion, the proposal was unanimously passed.

5. Other Business

Mr. Daly noted that the FHWA has started to accept applications for Safe Streets and Roads for All (SS4A) Grant Program. The deadline is September, 15, 2022.

Mr. Austin stated that the MPO will coordinate with local entities to develop a strategy to apply for the SS4A Grant. Mr. Austin distinguished that it is important to involve implementing agencies when applying for the grant.

Mr. Davis noted that DOH should be included in the collaboration, as many major streets within the city boundary are owned by the state. He noted that in the past DOH's local office often denied projects even though the grants for those projects were approved by state DOH.

Mr. Daly noted that the SS4A grant underscores the partnership among local entities. It connects local entities directly with the FHWA, as state DOT is not eligible to apply for funding.

6. Meeting Adjournment

The meeting was adjourned at 2:16 PM.